

APPENDIX 1

EFFICIENCY AND RESOURCES SCRUTINY COMMITTEE WORK PROGRAMME – 2019/20

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (Metrics)	Scrutiny's Role
Performance Management Framework	Six monthly reports to be submitted to meetings of this Scrutiny Committee	Relevant Assistant Directors	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 001 FHR 003 FHR 008 FHR 009 FHR 019 HBS 002 HBS 003 HBS 009 HBS 010 LGP 008	To provide Members with an update regarding the Performance Management Framework.
Sickness Absence Year-end out-turn	July 2020	Helen Whiting	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 001	To consider the year-end figures
Health and Safety Year end out-turn	July 2020	Joanne Skelton	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 003	To consider the year-end figures
Medium-Term Financial Plan	December 2019 - January 2020 19 th December – to present the MTFP to Members and identify specific areas for other Scrutiny Committees to	Elizabeth Davison	One Darlington Perfectly Placed	Spend Every Pound Wisely		To provide a response to Cabinet on the proposals in relation to the Medium-Term Financial Plan

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	<p>review</p> <p>9th January – to consider any specific areas within the remit of this Scrutiny Committee</p> <p>23rd January – to consider responses from all Scrutiny Committees and provide feedback to Cabinet.</p>					
Corporate Plan	9 th January – to consider any specific areas within the remit of this Scrutiny Committee	Paul Wildsmith				To provide a response to Cabinet on the proposals in relation to the Corporate Plan
Medium-Term Financial Plan	<p>Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee</p> <p>31st October, 2019 (Quarter 2)</p> <p>6th February, 2020 (Quarter 3)</p>	Elizabeth Davison	One Darlington Perfectly Placed	Spend Every Pound Wisely		To contribute and challenge the Medium Term Financial Plan and assist with the implementation and development of the required savings

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Capital Programme and project Position Statement	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee. 31 st October, 2019 (Quarter 2) 6 th February, 2020 (Quarter 3)	Brian Robson	One Darlington Perfectly Placed	Spend Every Pound Wisely	LGP 008	To look at the position
Requests from residents to acquire parcels of Council-owned land	23 rd April, 2020	Guy Metcalfe	More People Caring for our Environment			To look at the proposed policy for dealing with requests

FHR 001	DBC number of FTE working days lost due to sickness (excluding schools)
FHR 003	Number of reportable employee accidents / ill health
FHR 008	Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman
FHR 009	Number of complaints upheld by the Information Commissioner's Office
FHR 019	Staff turnover - Voluntary Leavers
HBS 002	Amount in £'s of Council Tax arrears collected
HBS 003	Amount in £'s of Housing Benefit overpayments recovered
HBS 009	% of Council Tax collected in year

HBS 010	% of Business Rates collected in-year
LGP 008	Contracted spend as a % of total non-salary spend
ECI 108	S.106 - Number entered into within current financial year
ECI 114	Total amount of S106 funding secured since 2010
ECI 115	S106 - Amount received [affordable housing/infrastructure/green space etc] since 2010
ECI 116	S106 - Total Amount outstanding [affordable housing/infrastructure/green space etc.] since 2010
ECI 117	S106 - Amount spent since 2010
ECI 130	% of Section 106 agreements signed within target time.

ARCHIVED ITEMS

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (Metrics)	Scrutiny's Role
Council Tax Support Scheme 2020/21	12 th September, 2019	Anthony Sandys	One Darlington Perfectly Placed	Spend Every Pound Wisely		To look at the proposed Scheme